



ITI Limited Holds 70th Annual General Meeting



Shri R M Agarwal, CMD, ITI Limited Releases Knowledge Leaflet on Preventive Vigilance

Shri Sanjay Shamrao Dhotre, Minister of State for Education, Communications, Electronics & Information Technology Visits ITI Naini Plant

Shri Sanjay Shamrao Dhotre, Hon'ble Minister of State for Education, Communications, Electronics & Information Technology, Government of India visited ITI Naini Plant on December 12, 2020. Shri D. Venkateswarlu, Director (Production), Shri Rajiv Seth, EDR-Mankapur & Naini, Shri Manoj Saxena, AGM-HR & EDP along with senior officers welcomed the minister at Naini Plant. During the visit, Hon'ble Minister visited the Solar Manufacturing facility and witnessed the solar modules, operation stages and process of solar panel manufacturing.



On the occasion, Shri D. Venkateswarlu, Director (Production) provided a performance overview of the company and status of various ongoing projects. Speaking on the occasion, Shri Dhotre said, "ITI is in the growth path and performance of the company has improved over the years. The company should come up with new products which are in demand. This may be accomplished with aggressive marketing and work in synergy with C-DOT, BSNL and BBNL. As the company has already started manufacturing of solar panels and power equipments, the necessary steps may be taken to increase the solar manufacturing and its marketing". He reiterated that Government of India has approved Wi-Fi Access Network Interface (WANI) to elevate wireless internet connectivity in the country and ITI should work on this project. The WiFi connectivity is useful where fibre connections are not viable. He also discussed about Government's dream projects on Green Energy and Digital India.

Shri Dhotre also attended 26th National Annual Conference of Sahodaya School Complexes organized by Central Board of Secondary Education (CBSE), New Delhi through video conferencing.

Shri Navneet Gupta, Jt. Secretary (Admin), Department of Telecommunications Visits ITI Limited

Shri Navneet Gupta, Jt. Secretary (Admin), Department of Telecommunications, GoI visited ITI Corporate Office on November 19, 2020. On the occasion, Shri Ramesh B R, DGM-TS & Projects & Planning gave a presentation on performance of the company and status of various ongoing projects in the presence



of Shri Shashi Prakash Gupta, Director (HR), Shri D. Venkateswarlu, Director (Production), Smt Ila Bahadur, EDR (Projects & Technology), Shri Sanjay Satyapriya, GM-BG & R&D, Unit Head ITI Bangalore Plant and Shri Stanly Chakko, GM (O). A detailed presentation on the status of sundry debtors was also made and the receivables from BSNL were highlighted.

Shri Navneet Gupta also visited the state-of-the-art telecom manufacturing facilities, Wi Fi Production, Data Center, New PCB Lab, Telecom Testing Lab, Internet of Things (IoT) Centre, 3D Printing, Startup Hub and Research & Development at ITI Bangalore Plant.

ITI Limited Observes Vigilance Awareness Week 2020

ITI Limited observed Vigilance Awareness Week 2020 at its corporate office, manufacturing units and marketing, sales & project offices from October 27 to November 2, 2020 complied with the directives of Central Vigilance Commission on the theme 'Satark Bharat, Samridh Bharat' (Vigilant India, Prosperous India), 'सतर्क भारत, समृद्ध भारत', 'ಜಾಗರೂಕ ಭಾರತ, ಸಮೃದ್ಧ ಭಾರತ'.

The awareness week started with an integrity pledge that was administered by Shri R M Agarwal, CMD, ITI Limited in Hindi followed by Shri Shailendra Kumar Verma, Chief Vigilance Officer in English and Shri Ramesh B R, DGM-TS in Kannada on October 27, 2020 at ITI corporate office.



To create awareness about vigilance, banners and posters on the theme 'Vigilant India, Prosperous India' were displayed in the office and factory premises across ITI units and marketing, sales & project offices. The link of 'Integrity Pledge' was also displayed on Company's website. Various competitions like essay and slogan writing were organized for employees of ITI Bangalore Plant, Corporate Office and NS Unit. The Corporate Vigilance department also organized an online slogan writing and poster making competitions for students of ITI Central & Vidyamandir School.

On the occasion, a three-day Virtual National Conference on Vigilance and Anti-Corruption was inaugurated by Hon'ble Prime Minister, Shri Narendra Modi on October 27, 2020 at New Delhi organized by Central Bureau of Investigation. Shri R M Agarwal, CMD, Shri Shailendra Kumar Verma, CVO and senior officers of ITI Limited participated in the live webcast.



Shri R M Agarwal, CMD, ITI Limited inaugurating the Vigilance Page on ITI Intranet Portal on October 29, 2020

A talk on the CVC theme was organized by Corporate Vigilance department at ITI Corporate Office through video conferencing. On the occasion, Shri S S Galgali, Advisor, TRAI delivered a talk on the theme 'Satark Bharat, Samriddh Bharat (Vigilant India, Prosperous India)'. ITI unit heads, senior officers and employees participated in the program via video conferencing.



The valedictory function was organized on November 2, 2020 at ITI Corporate Office through video conferencing. Shri R M Agarwal, CMD, ITI Limited presided over the program in the presence of Shri Shashi Prakash Gupta, Director (HR), Shri Shailendra Kumar Verma, CVO, Shri D. Venkateswarlu, Director (Production), Shri Rajeev Srivastava, Director (Finance), senior officers and employees.

Shri Shailendra Kumar Verma, CVO in his inaugural address mentioned about uses of content available on Vigilance Page in ITI Intranet Portal regarding Vigilance Manual, Whistle Blower Policy, Vigilance Complaint Handling Policies, etc. for day to day functioning. He urged everyone to eradicate corruption from its root level. Shri Shashi Prakash Gupta, Director (HR) stressed to design a transparent vigilance system in the company and fight against corruption in the society.

On the occasion, Shri R M Agarwal, CMD, ITI Limited released a knowledge leaflet of Do's & Don'ts on 'Preventive Vigilance' for internal circulation to employees. Highlighting the importance of Do's & Don'ts knowledge leaflet, Shri Agarwal



urged the employees to be vigilant, eradicate corruption at all levels and nourish a culture of transparent and efficient environment in the organization and society. The prize winners of various competitions were also felicitated by Shri R M Agarwal, Shri Shailendra Kumar Verma and Shri Shashi Prakash Gupta.



Shri Manoj Saxena, AGM-HR&EDP administered Integrity Pledge to senior officers and employees at ITI Naini Plant.



At ITI Palakkad Plant, Integrity Pledge was administered by Shri Ramesh K, Unit Vigilance Head to senior officers and employees.

ITI Limited Holds 70th Annual General Meeting



The 70th Annual General Meeting of ITI Limited was organized on December 4, 2020 through video conferencing from its Registered & Corporate Office. Shri R M Agarwal, CMD, ITI Limited presided over the meeting in the presence of Shri Shashi Prakash Gupta, Director (HR), Shri D. Venkateswarlu, Director (Production), Shri Rajeev Srivastava, Director (Finance),

Dr Rajesh Sharma, Government Nominee Director (DDG-SU), Shri Rajen Vidyarthi, Independent Director, Dr K R Shanmugam, Independent Director, Lt. General Rajeev Sabherwal and Smt S Shanmuga Priya, Company Secretary.



On the occasion, Shri R M Agarwal addressed the shareholders and highlighted the key achievements made by the company despite the challenges posed due to COVID-19 pandemic. Various queries of the shareholders regarding performance of the Company were also addressed at the AGM.

ITI Limited Observes Swachhata Pakhwada

ITI Limited observed 'Swachhata Pakhwada' at its corporate office and manufacturing units as part of 'Swachh Bharat Mission' of Government of India from November 16 to 30, 2020 complied with the directives of Department of Telecommunications, Ministry of Communications.

As part of Swachhata Pakhwada Program, a Pledge was administered by Shri D. Venkateswarlu, Director (Production) in English followed by Shri Santosh Kumar, AGM (HR) in Hindi and Shri Shivakumara Swamy, Manager (HR) in Kannada to all the employees on November 17, 2020 at ITI Corporate Office.



During Swachhata Pakhwada various activities were organized at ITI corporate office:

- Cleaning of office by collecting, disposing old papers/files/folders and cleaning of office surroundings from November 18 to 20, 2020.



- Cleanliness drive 'Shramadan' on November 21, 2020 at ITI Township, 'B' area.

Speaking on the occasion, Shri Shashi Prakash Gupta, Director (HR) said, "We need to keep our homes clean, maintain cleanliness in the surroundings on daily basis and contribute to clean and green environment. We look forward for support from the residents for maintaining cleanliness in ITI Township and contribute to 'Swachh Bharat Mission' of Government of India".



The cleanliness drive at ITI township B area was spearheaded by Shri Shashi Prakash Gupta to encourage employees and residents towards maintaining cleanliness. Shri Sunil Kumar, GM (Operations), Shri S K Gupta, GM (NFS, IT & OL), Shri Santosh Kumar, AGM (HR), senior officers and employees of ITI corporate office actively participated in the cleanliness drive.

- Talk on 'Health & Hygiene' for ITI employees on November 26, 2020.

Dr. Akash B K, Dy. MO from ITI Hospital highlighted the health issues and how the cleanliness is connected to one's health. He also stressed on the need to follow good hygiene practices at home and work place.



- Talk on 'Health & Hygiene' for women employees on November 27, 2020.

Dr. Shashikalamoorthy, Chief Medical Officer, Dr. Shruthi, Dy. MO and Dr. Aparna, Dy. MO from ITI Hospital informed about women's health, cleanliness at home and workplace, hygiene & environmental health, oral hygiene, nutrition & prevention of diseases and preventive measures to contain the spread of Novel Coronavirus.



As part of Swachhata Pakhwada, ITI Bangalore Plant organized various activities including administering the pledge, cleaning of offices and factory premises, poster making, essay writing competition and a talk on health and hygiene for men and women employees.



ITI Limited Observes National Constitution Day

ITI Limited observed National Constitution Day at its corporate office and manufacturing units to commemorate the adoption of the Constitution of India on November 26, 2020. The day aims to create awareness of fundamental rights and duties of citizens as enshrined in the Constitution.

To mark the day, Shri Shashi Prakash Gupta, Director (HR) read out the Preamble of Constitution in Hindi followed by Shri D. Venkateswarlu, Director (Production) in English and Shri B R Ramesh, DGM-TS in Kannada at ITI corporate office.



Shri S Satyapriya, GM-BG & R&D, Unit Head reading out Preamble of Constitution at ITI Bangalore Plant



Shri Manoj Saxena, AGM-HR&EDP, Acting Unit Head reading out Preamble of Constitution at ITI Naini Plant.

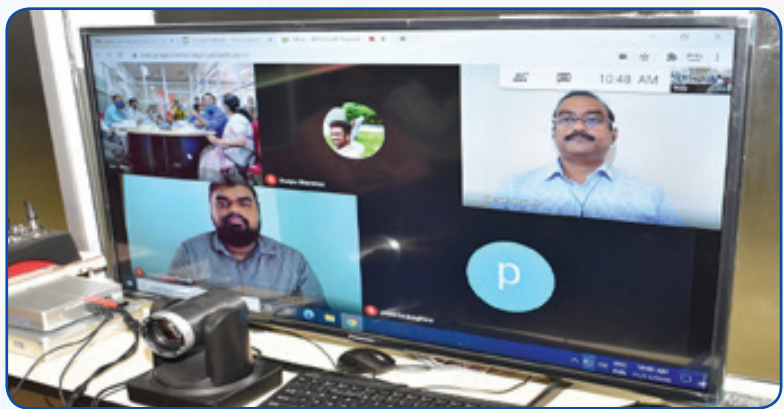




At ITI Raebareli Plant, Shri V B Singh, GM-RB, Unit Head reading out Preamble of Constitution.

ITI Palakkad Plant Organizes Annual Renewal Audit of Smart Banking Card

ITI Palakkad Plant organized an Annual Renewal Audit of 'RuPay' in Smart Banking Card Manufacturing Facility from November 17 to 18, 2020 through video conferencing. The Auditors from National Payments Corporation of India (NPCI) conducted the audit. The auditors reviewed the physical and logical security aspects of the facility. The scope of audit covered topics like review of soft copy



for changes over the last year, previous year audit report, physical layout, logical layout, data flow and architecture, network architecture review, security devices maintenance reports, organizational policies, IT policies, info security policies, HR policies, agreements, NDA, insurance BCP, key management, internal audit report, risk assessments, sample card printing, floor walk, review of vault inventory, physical access management review, review of firewall, AD, AV, patch management, SSDLC, etc.

ITI Palakkad Plant Organizes Online Training Program in Field Technician Computing and Peripherals (FTCP)

ITI Palakkad Plant in association with Institute Industry Interaction Cell, Vocational Higher Secondary Education (VHSE) wing, General Education Department, Government of Kerala organized an Online Training Program in Field Technician Computing and Peripherals (FTCP) for vocational teachers and instructors from November 11 to 13, 2020. Smt E K



Jayasree, GM-PKD & Unit Head inaugurated the program through video conferencing. The training was imparted by Shri Nazar K A, Dy. Manager, Shri Rameshan P, Assistant Engineer, Shri Binoy C, Assistant Executive Engineer from ITI Palakkad Plant and professionals from KITE (Kerala Infrastructure and Technology for Education), Kerala.



Environmental Management System - ISO 14001:2015 Certification for ITI Palakkad Plant

The Surveillance Audit of Environmental Management System (EMS) - ISO 14001:2015 of ITI Palakkad Plant was conducted by Indian Register Quality Systems (IRQS) Auditors from December 1 to 3, 2020. The Lead Auditor, Col. Balaswamy and Auditor, Shri Chandrashekar audited the areas in the plant like Production - Bare PCB, Electronic Assembly, Plant Maintenance, ETP & STP, Green Belt Maintenance, Waste Management, Canteen, etc. The Auditors observed no non-conformities and recommended for renewal of EMS - ISO 14001:2015 Certification for ITI Palakkad Plant.



Webinars Organized by Corporate HR&ED Department

- Corporate HR&ED Department in association with IIT Dharwad organized a webinar on Hands-On Machine Learning course for technical officers of ITI Limited from November 23 to 27, 2020. Inaugurating the program, Shri Shashi Prakash Gupta, Director (HR) emphasized on the importance of machine learning and urged the participants to acquire the skills, which is required to fulfill their career goals and contribute toward the growth of the organization. Faculty from IIT Dharwad imparted hands on practice sessions through video conferencing covering topics related to machine learning, python language, coding and programming, managing emerging technology changes, competencies in the dynamic and competitive market. The training provided insights on how to explore the possibilities of implementing machine learning at workplace with new product/service for effective functioning of the organization. On concluding day Shri D. Venkateswarlu, Director (Production) asked the participants to come up with new ideas and develop new products to make ITI front runner in new generation technology. The company will extend full support for conducting more training programs in future. The program was attended by officers from Corporate Office, NS Unit and Bangalore, Mankapur, Naini & Palakkad plants of ITI Limited.



- The Corporate HR&ED Department organized a webinar on 'MANAS' - HR Maturity Forum on November 6, 2020 for HR personnel to enhance and update their professional knowledge on regular basis. The webinar also focused on HR issues, policies, practices and processes. HR department of ITI Palakkad Plant also held discussions on Pay Revision/Wage Revision in the webinar.

- A webinar on 'CHINTAN - The Techno Brains' was organized by Corporate HR&ED Department on November 27, 2020. During the webinar, Shri Stanly Chakko A, GM-R&D and senior officers of R&D displayed a presentation on 'Light-Fidelity (Li-Fi) - Future Wireless Technology'. Light-Fidelity (Li-Fi) is a wireless communication technology which utilizes light to transmit data and position between devices without using cables or wires. Li-Fi is a light communication system, capable of transmitting data at high speeds over the visible light, ultraviolet and infrared spectrums. Officials from R&D and technical professionals from manufacturing units participated in the webinar.
- A webinar on Enterprise Risk Management (ERM) for Task Force Members of ITI Limited was organized by Corporate HR&ED Department on November 9, 2020 through video conferencing. Officials from M/s Radiant Consulting Solutions gave an overview of ERM, roles and responsibilities of Task Force Members of ITI Limited.
- A two-day training program on Right to Information Act (RTI) was organized by Corporate HR&ED Department through video conferencing. The webinar was inaugurated by Shri Shashi Prakash Gupta, Director (HR). The training was imparted by external faculties on the latest amendments in Right to Information Act, obligation of public authorities, role of Assistant Public Information Officers and Public Information Officers, provisions in the act, role of First Appellate Authority, appeal provisions under the act, Third Party Information, powers and functions of the State/Central Information Commission and relevant case studies. APIOs, PIOs and CPIO from all manufacturing units and ITI corporate office participated in the webinar.

ITI Bangalore Plant Celebrates 65th Karnataka Rajyotsava

ITI Bangalore Plant celebrated 65th Karnataka Rajyotsava with great zeal and fervor on December 23, 2020 at its premises in Bengaluru. On the occasion, tributes were paid to the state founders for their contributions to the formation of the state and conserving the distinct art and culture, diverse linguistic and religious ethnicity. To mark the celebration of 'Foundation Day of



Karnataka State', Shri R M Agarwal, CMD, ITI Limited, Shri Shashi Prakash Gupta, Director (HR), Shri D. Venkateswarlu, Director (Production) and Shri S Satyapriya, GM-BG & R&D, Unit Head, ITI Bangalore Plant in the presence of senior officers, employees, representatives of ITI employees' union and officers association appreciated the contributions of ITI and its employees in maintaining the diverse art and culture of Karnataka State.

Shri R M Agarwal in his presidential address highlighted the performance of the company and urged employees to work hard to meet the challenges and achieve the set targets for the year 2020-21. On the occasion the dignitaries were also felicitated with 'Mysore Peta' by representatives of employees' union and officers association. The event was supported by various cultural programmes.

स्वाभिमान का प्रतीक – मातृभाषा में शिक्षा

वर्तमान समय में भारत में स्कूलों में अंग्रेजी माध्यम से शिक्षा दिलाने को लेकर एक अनावश्यक सनक-सी व्याप्त है। सामान्यतः सभी माता-पिता यह चाहते हैं कि उनके बच्चे को प्राथमिक स्तर से ही अंग्रेजी माध्यम में शिक्षित किया जाए। वे अपने बच्चे को अच्छी-अच्छी अंग्रेजी की कविताओं का पाठ करते देखना चाहते हैं, जो शायद वे अपने बचपन में बिल्कुल नहीं कर पाए या केवल अपनी क्षेत्रीय या भारतीय भाषा में उच्चारण से आंशिक रूप से कर पाते थे। ऐसे सभी अभिभावक अपने बच्चों द्वारा अंग्रेजी की कविता-पाठ करने से आनंदित होते हैं। शायद अंग्रेजी में धारा प्रवाह बात नहीं कर पाने के कारण उनके मन में हीनता, न्यूनता और 'उच्च कोटि' की अभिव्यक्ति या 'बौद्धिक' माध्यम की कमी की भावना घर कर गई है।

मनोवैज्ञानिक कारणों के अलावा, अंग्रेजी में शिक्षा की ओर आकर्षित होने के पीछे एक गहरा और अंतर्निहित कारण भी है। यह एक आम धारणा है कि प्राथमिक चरण से अंग्रेजी माध्यम में शिक्षा प्राप्त करने वाले बच्चे के भविष्य में बेहतर रोजगार या अच्छी नौकरी पाने की संभावना अधिक होती है। यह कुछ मामलों में सच भी हो सकता है। हिंदी शिक्षण को लेकर आज भी हमारे समक्ष कई समस्याएँ बनी हुई हैं, जिनमें से एक है वर्तमान समय में हिंदी की अपेक्षा अंग्रेजी भाषा को अधिक प्राथमिकता देना, जिसके चलते अभिभावक तथा बच्चे हिंदी के स्थान पर अंग्रेजी को अधिक पसंद करते हैं। फिर भी, अपने बच्चों को कम-से-कम प्राथमिक और माध्यमिक शिक्षा, अपनी मातृभाषा में लेने के लिए प्रोत्साहित करने के कई कारण हैं।

सुनने और बोलने की दुनिया में एक बच्चे का पदार्पण उसकी मातृभाषा के माध्यम से होता है और जिस सामाजिक परिवेश में यह होता है वह अधिकतर उसकी मातृभाषा में ही होता है। इससे भाषा और अन्य शैक्षिक विषयों को सीखना एक स्वाभाविक प्रक्रिया बन जाती है। यदि बच्चे को किसी विदेशी भाषा सीखने के लिए मजबूर किया जाता है, तो सीखने की उसकी नैसर्गिक प्रक्रिया बाधित हो जाती है। बच्चे के लिए घर पर होने वाली स्वाभाविक शिक्षण प्रक्रिया और स्कूल में लादी गई विदेशी भाषा में शिक्षा के बीच एक विरोधाभास उपजता है। अब प्रश्न यह उठता है कि बाल जीवन के प्रारंभ में ही उत्पन्न इस विरोधाभास से बच्चा कैसे उभरे।

इसके विपरीत अगर बच्चा अपनी मातृभाषा में अपनी प्रारंभिक शिक्षा प्राप्त करता है तो उसके लिए विषय बहुत स्पष्ट होगा और उसे समझना आसान। एक विदेशी भाषा में 'सोचने' की आवश्यकता के बोझ से बच्चा बच जाएगा। शोध से पता चला है कि यदि छात्रों को विदेशी भाषा माध्यम में पढ़ाया जाता है तो विषय को समझने की बजाएँ बच्चों को विषय को रट कर याद करना पड़ता है। दूसरी तरफ, यदि वे अपनी स्थानीय भाषा या मातृभाषा में शिक्षा प्राप्त करते हैं, तो बच्चों को पढ़ाई में मजा आता है। बच्चों को मातृभाषा में शिक्षा मिलने की स्थिति में उनके माता-पिता भी अपने बच्चों को पढ़ा सकते हैं, और स्वाभिमान से उनका मार्गदर्शन एवं प्रोत्साहन कर सकते हैं।

एक अन्य बात जो शिक्षा के माध्यम पर चर्चा करते समय हमारे दिमाग में आती है वह है भाषा की प्रकृति और संस्कृति के साथ इसका संबंध। भाषा संस्कृति और परंपराओं का एक महत्वपूर्ण अंग है। यह एक सुस्थापित तथ्य है कि भाषा केवल सम्प्रेषण का माध्यम नहीं है। किसी भाषा के मुहावरे, शब्द और उसका प्रयोग उस देश की संस्कृति के साथ गहराई से जुड़ा हुआ है। प्रत्येक भाषा न केवल भावों का सम्प्रेषण करती है बल्कि अंतर्निहित मूल्यों को भी परिलक्षित करती है। इसलिए यदि हम अपनी मातृभाषा में शिक्षा प्राप्त नहीं करते हैं, तो हम भी धीरे-धीरे पीढ़ी दर पीढ़ी अपनी संस्कृति और मूल्यों को खो देते हैं। यदि हम तीन या चार पीढ़ियों को निरंतर किसी विदेशी भाषा में शिक्षा देते हैं तो स्थायी सांस्कृतिक क्षय के लिए हम खुद ही जिम्मेदार होंगे। विदेशी भाषा और रीति-रिवाजों को सीखने के बावजूद विदेशी परिवेश में हमें स्वीकार नहीं किया जाएगा और हम अपनी संस्कृति से भी कट जाएंगे। इसके अतिरिक्त, यह हमारी मूल भाषाओं, हमारी संस्कृति और सामाजिक प्रथाओं के विकास और प्रसार के नुकसान का भी कारण बनेगा।

शिक्षा को लेकर एक विषय पर सदा बहस होती रहती है कि प्रारंभिक शिक्षा मातृभाषा में दी जाए या अंग्रेजी भाषा में। मुख्यतः प्रारंभिक और माध्यमिक स्तर पर मध्यवर्ग का एक बड़ा वर्ग अपने बच्चों को अंग्रेजी में शिक्षा दिलाने के पक्ष में है, इसलिए वे अपने बच्चों को सरकारी स्कूलों की अपेक्षा प्राइवेट स्कूलों में भेजना अधिक पसंद करते हैं। यह बात सिद्ध हो चुकी है कि यदि मातृभाषा में शिक्षा दी जाए तो बच्चों का विकास अधिक प्रभावशाली रूप में हो सकता है, क्योंकि इस भाषा द्वारा बच्चा किसी भी विषय को सरलता से समझ कर अपने विचारों को प्रभावपूर्ण ढंग से अभिव्यक्त कर सकता है। जैसे वर्तमान समय में विद्यालयों में प्रथम वर्ष से ही हिंदी का अध्ययन करवाया जा रहा है, जिससे बच्चों को सहजता से हिंदी भाषा का ज्ञान होता जा रहा है।

हालांकि इस बहुभाषी दुनिया में बच्चों द्वारा अन्य भाषाएँ सीखना अच्छा है क्योंकि इससे न केवल मस्तिष्क का भरपूर विकास होता है बल्कि उसे बाकी दुनिया के साथ जुड़ने में भी मदद मिलती है। हमें अपनी भाषा को लेकर अति श्रेष्ठता या संकीर्णता से ग्रस्त नहीं होना चाहिए। इस में कोई दो राय नहीं कि भाषा को जानने से ही हमारे लिए साहित्य, सूचना और ज्ञान के दरवाजे खुलते हैं। हमें जितनी विदेशी भाषाओं का ज्ञान होगा उतना ही हम उन देशों और उनकी संस्कृतियों के बारे में जान सकेंगे।

निष्कर्ष के रूप में हम यह कह सकते हैं कि बच्चों को प्राथमिक और माध्यमिक शिक्षा उनकी मातृभाषा में ही दी जानी चाहिए तथा उनके बौद्धिक विकास के लिए अन्य भाषाएँ भी सीखी जा सकती है।

दैनिक कार्य में प्रयुक्त होने वाले हिंदी के कुछ शब्द तथा उनके अर्थ नीचे दर्शाए गए हैं ।

1	Abolish	खत्म करना/समाप्त करना/हटाना
2	Able	योग्य/निपुण/प्रवीण
3	Act	अधिनियम/कर्म
4	Action	कार्य/क्रिया/कार्रवाई
5	Acknowledge-ment	प्राप्ति सूचना/पाव
6	Addressee	पानेवाला/प्रेषिती
7	Advance	पेशगी/अग्रिम
8	Advice	सलाह/हिदायत/मशवरा
9	Against	खिलाफ़/विरुद्ध/प्रतिकूल
10	Allowance	भत्ता/मुजराई
11	Annual	वार्षिक/सालाना
12	Approval	अनुमोदन/स्वीकृति समर्थन
13	Assistant	सहायक/नायाब
14	Arrears	बकाया/बची हुई राशि/शेष
15	Arrival	आगमन / आने का स्थान
16	Assurance	आश्वासन/ढाँढस/भरोसा
17	Article	लेख/अनुच्छेद/वस्तु
18	Adhoc	तदर्थ
19	Aspect	नजरिया/पक्ष/पहलू
20	Assessment	आंकलन/निर्धारण/मूल्यांकन/कर निर्धारण
21	Absorb	खपाना/ आमेलन / समाहित करना
22	Above	ऊपर/उपर्युक्त/उपरोक्त
23	Abroad	विदेश में/ देश से बाहर
24	Allocated	आबंटित/निश्चित की गई राशि/बांटा गया भाग
25	Amount	राशि/रकम/धनराशि
26	Amendment	संशोधन/दुरूस्ती/सुधार

27	Annoy	चिढ़ाना/खिड़ाना/परेशान करना
28	Autonomous	स्वायत्त/स्वायत्तशासी/स्वराज के अधीन
29	Appointment	नियुक्ति/नियोजन/अपॉइंटमेंट/मिलने का निश्चित समय
30	Attach	संलग्न करना/नत्थी करना
31	Audit	लेखा-परीक्षा/ऑडिट/खातों की जांच परीक्षण
32	Backbone	रीढ़/आधार/मुख्य सहारा
33	Backed	सहारा देना/प्रोत्साहित करना/मतैक्य जताना
34	Background	पृष्ठभूमि/परिप्रेक्ष्य/पार्श्व/पिछवाड़ा
35	Backup	बैकअप/मदद/अतिरिक्त/खिलाड़ी/समर्थन करना
36	Backwardness	पिछड़ापन/पीछे रह जाना
37	Bad-Tempered	चिड़चिड़ा/उतावला/अधीर/असहिष्णु/धैर्यशून्य
38	Bail	जमानत/प्रतिभूति/मूठ/हत्था/दस्ता
39	Bait	लुभाना/फसाना/आकर्षित करना
40	Balance	शेष/संतुलन/काँटा/तराजू/बराबर
41	Beware	चौकस/सचेत/सतर्क/सावधान
42	Bewitch	फसाना/रिझाना/लुभाना/सम्मोहित करना
43	Birthmark	जन्मचिह्न/पैदाइशी निशान
44	Birthplace	जन्मस्थान/पैदाइशी की जगह/उद्गमस्थल
45	Birth Right	जन्मसिद्ध अधिकार/पैदाइशी हक
46	Bitterness	कटुता/कड़वाहट/तीखापन
47	Blackmail	ब्लैकमेल/धमकी द्वारा रुपया लेना/भेद खोलने की धमकी
48	Blockade	नाकाबंदी/घेराबंदी/अवरोध
49	Blunt	कुंद/मुंहफट/स्पष्टवादी/भोथरा
50	Bogus	जाली/झूठा/नकली/बोगस

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